

**Regulations on the procedure for organizing and holding a competition
for filling positions of teaching staff of FSAEI HE SPbPU
approved by the Order dated 23.10.2019 No. 2219**

The Regulations determine the procedure for the competition for filling the positions of the academic staff, as well as the procedure for coordination between structural divisions and officials responsible for the competition.

The positions of the academic staff include professor, associate professor, senior teacher, teacher and assistant.

Applicants (candidates) for filling the positions of the academic staff are discussed and selected at a meeting of the Competition Commission for the selection of applicants for filling the positions of the academic staff (hereinafter the Competition Commission for the academic staff) with the subsequent approval of the proceedings report by the Academic Council of the University.

The competition is announced by the Rector of the University (or by a person authorized by him) on the University website (<https://job.spbstu.ru/>) at least two months before the date of the competition.

The Director of the Institute organizes a discussion of the applicants at a meeting of the Academic Council of the Institute in accordance with the meetings plan. Based on the results of the consideration, the Academic Council of the Institute makes recommendations in the form of a resolution for each applicant. The Director of the Institute shall timely surrender the applicants' competition documents to the Competition Commission for the academic staff.

The competition for filling the positions of the academic staff is held by the decision of the Rector or another person authorized by him at a meeting of the Competition Commission for the academic staff, which includes a representative of the University employees' trade union.

The applicant has the right to attend all the meetings of the Academic Council and the Competition Commission for the teaching staff at which his nomination is considered.

All applicants for the positions of the academic staff at the University must meet the qualifications requirements for the academic staff, and the minimum requirements for the values of indicators of educational, methodological and research activities of candidates for filling the positions of the academic staff, in accordance with the current legislation and local regulations of the University.

The applicant, selected for the relevant position on a competitive basis, within 30 calendar days must submit to the University Personnel Department an application for employment and a set of documents for signing an employment contract, taking into account the specifics of labor regulation of employees of educational institutions of higher education in accordance with the requirements of the current legislation.